

Quick Facts and Updates to Rental Policy

1. Pick-ups and drop-offs will occur the **Wednesday before and after the event at 5:30PM, NO exceptions**. Please make arrangements to be available at this time.
2. **New:** All equipment must be returned in pristine shape, especially the water coolers and tables. They must be **thoroughly cleaned and dried prior to drop-off** (not just rinsed off). In the case they are not (as determined at discretion of the equipment manager), a **cleaning fee of \$50** will be taken from the deposit.
3. Checks or cash (\$100 rental fee, \$250 deposit) are due when picking up equipment. **Please do not mail**. If you are using GWTC chip timing, this **equipment rental fee is a separate fee** in addition to the chip timing charge. Address of storage units: The Storage Center - 3110 Apalachee Pkwy, Tallahassee, FL 32311. Details of the unit numbers and gate code will be sent closer to your pick-up date. Equipment will not be released without payment.
4. The equipment manager, Kat Sack, can be reached by email katiesack1@gmail.com (preferred) or by phone at 757.408.3975.

GWTC EQUIPMENT RENTAL TERMS AND INVOICE

I, _____, agree to the following terms and conditions for the rental of Gulf Winds Track Club (GWTC) equipment. The name of the race/event is called the _____

_____ occurring on _____. Two (2) separate checks are required: (1) \$100.00 rental fee for the equipment, and (2) \$250.00 security deposit for loss and/or damaged equipment and/or **cleaning charge**. I understand that the security deposit is only a token payment and that loss and/or damage may exceed this amount. I further agree to pay the additional costs for replacement and/or repair. All equipment must be returned in clean and proper working order.

The following equipment is included in the rental package. If some of the equipment isn't rented, then you are welcome to the extra equipment at no extra charge. Official GWTC races have first priority on all of the equipment and may reserve all of the equipment for just one event. Please **estimate the quantities you are requesting to the best of your ability**. Any numbers in parentheses are suggested amounts. The "Picked Up" and "Returned" columns will be filled out by the equipment manager.

Item	Quantity Requested	Quantity Picked Up	Quantity Returned
Race Clock and Stand (1)			
Chronomix Timer/Printer (1)			
Megaphone/Bullhorn (1)			
Mile Split Signs			
"Race in Progress" Signs (5)			
"Arrow" Signs (5)			
Age Group Boxes (Y/N)			
Finish Chute Stanchions and Bases (8)			
Traffic Cones (15)			
Tables (8)			
Chairs (8)			
Water Coolers (9)			
Ice Chests (2)			
Traffic Vests (25)			
Other			

The following equipment is rented on a first come, first served basis since GWTC owns only one of each:

_____ MEASURING WHEEL

_____ TRAILER

Name of person picking up & returning equipment

Cell phone/Email Address of person picking up & returning equipment

Signature of person responsible for equipment